Datos Alumno:

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| **Solicitud de libros de texto curso 2022 - 2023** |
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| Nombre del alumno: Curso**: 1º GESTIÓN ADMINISTRATIVA** |

Datos factura:

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| Nombre: NIF/CIF: Dirección:  |

Marque los libros que quiere adquirir

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Libro** | Editorial | ISBN | PrecioColegio | Sí |
| **1** | TRATAMIENTO INFORMATICO DE LA INFORMACIÓN (Ed. 2021) | EDITEX | 9788413218786 | 34,68 |[ ]
| **2** | OPERACIONES ADMINSTRATIVAS DE LA COMPRAVENTA (Ed 2018) | MCGRAW HILL | 9788448614195 | 33,73 |[ ]
| **3** | TÉCNICA CONTABLE (Ed 2021) | MCGRAW HILL | 9788448623012 | 30,88 |[ ]
| **4** | COMUNICACIÓN EMPRESARIAL y ATENCIÓN AL CLIENTE (Ed 2020) | MAC MILLAN | 9788417899400 | 31,83 |[ ]
| **5** | EMPRESA Y ADMINISTRACIÓN (Ed 2021) | EDITEX | 9788413215617 | 33,73 |[ ]
| **6** | FORMACIÓN Y ORIENTACIÓN LABORAL (ED 2022) | PARANINFO | 9788413679143 | 13,30 |[ ]
| **7** | OFFICE ADMINISTRATION ( STUDENT´S BOOK) 2nd edition | BURLINGTON BOOKS | 9789925308880 | 25,13 |[ ]
| **8** | OFFICE ADMINISTRATION ( WORKBOOK) 2nd edition | BURLINGTON BOOKS | 9789925308897 | 16,39 |[ ]
| **9** |  |  |  |  |[ ]
| **10** |  |  |  |  |[ ]
|  |  Importe total  | **219,64** |  |
|  | Importe total a ingresar \* |  ***€*** |
|  | *\* Sumar el importe total de libros solicitados* |

* He solicitado libros
* Firmado:
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| Colegio Santa María de los ApóstolesCalle Madre Nazaria, 528044, Madrid🕿 91 462 74 11info@colegiosma.com |

Forma de pago: transferencia bancaria a la cuenta del Colegio Santa María de los Apóstoles

* **Banco Santander: ES82 0075 0073 8306 0071 2028**
* **Caixabank: ES26 2100 2479 6113 0020 3760**

Enviar la solicitud y justificante de pago al correo **libros@colegiosma.com** **antes del día 20 DE JULIO de 2022.** Desde el **1 de SEPTIEMBRE** nos pondremos en contacto con ustedes para acordar el día y la hora de recogida.